

## Medical Emergencies

In the event of a medical emergency, follow these procedures:

- If the victim is in a safe location, do not move the victim unless absolutely necessary.
- Notify the 24-hour Headquarters Emergency Center, 358-1616.
- Identify the call as a Medical Emergency
- Give the following information, as best you can:
  1. Victim's condition (*i.e. loss of consciousness, severe bleeding, broken bones, etc.*)
  2. Location:
    - a. Floor
    - b. Room Number
    - c. Other
  3. Victim's
    - a. Name
    - b. Age
    - c. Sex
  4. Your Name
  5. Telephone Number from which you are calling
- Administer CPR and/or first aid, if trained to do so. Stay with victim until help arrives.
- Assign someone to wait at the West Elevators (*Credit Union side of the building*) on the floor where the medical emergency exists.

**NOTE: THE EMERGENCY CENTER WILL NOTIFY 911 AND THE HEALTH UNIT.**

**BLOOD IS LIFE ITSELF.**

You can make a difference!

**GIVE BLOOD**

Watch *Heads Up*, the *NASA Vision*,  
and *HIT 25* for the next visit of the  
Bloodmobile.

